

# Steps to Achieving Your Eligibility

## Freshmen and Sophomores

- Start planning now!
- Work hard to get the best grades possible.
- Most high schools have a List of NCAA Courses. Take classes that match your high school's List of NCAA Courses. The NCAA Eligibility Center will use only approved core courses to certify your initial eligibility.
- You can access and print your high school's List of NCAA Courses at [www.eligibilitycenter.org](http://www.eligibilitycenter.org). Click the NCAA College-Bound Student-Athlete link to enter and then navigate to the "Resources" tab and select "U.S. Students" where you will find the link for the List of NCAA Courses.
- At the beginning of your sophomore year, complete your online registration at [www.eligibilitycenter.org](http://www.eligibilitycenter.org).
- If you fall behind, do not take short cuts. Classes you take must be four-year college preparatory and must meet NCAA requirements.

## Juniors

- Register to take the ACT, SAT or both and use the NCAA Eligibility Center code "9999" as a score recipient. Doing this sends your official score directly to the NCAA Eligibility Center.
- Continue to take college preparatory courses. Double check to make sure the courses you have taken match your school's List of NCAA Courses.
- Ask your high school counselor to send an official transcript to the NCAA Eligibility Center after completing your junior year. If you have attended more than one high school, the NCAA Eligibility Center will need official transcripts from **all** high schools attended. **(The NCAA Eligibility Center does NOT accept faxed or emailed transcripts/test scores.)** The NCAA Eligibility Center does accept transcripts electronically through Docufide/Parchment, Scrip Safe, ConnectEDU, National Transcript Center/Pearson Edustructure, USMO ET and Xap.
- Before registering for classes for your senior year, check with your high school counselor to determine the number of core courses that you need to complete your senior year.

## Seniors

- Take the ACT and/or SAT again, if necessary. The NCAA Eligibility Center will use the best scores from each section of the ACT or SAT to determine your best cumulative score.
- Continue to take college-preparatory courses.
- Check the courses you have taken to match your school's List of NCAA Courses.
- Review your amateurism responses and request final amateurism certification on or after April 1 (for fall enrollees) or October 1 (for spring enrollees).
- Continue to work hard to get the best grades possible.
- Graduate on time (in eight academic semesters).
- After graduation, ask your high school counselor to send your final transcript to the NCAA Eligibility Center with proof of graduation. The NCAA Eligibility Center accepts transcripts electronically through Docufide/Parchment, Scrip Safe, ConnectEDU, National Transcript Center/Pearson Edustructure, USMO ET and Xap.
- Certifications will only be performed for student-athletes placed on an NCAA Division I or II institution's request list.

